

8<sup>th</sup> December 2015

Dear Parent/Guardian

**Early Closure - Buses - Norfolk Green/Stage Coach - 48A, 48B, 48C and Bus 3**

We have been advised by Norfolk County Council Passenger Transport that the buses listed above are unable to collect our students at the earlier time of 2.25pm on Friday 18<sup>th</sup> December.

Students who normally travel on these buses can be collected 2.25pm from Queensway or they will be supervised in school until the buses leave at the normal time of 3.25pm.

**Please complete the form below and ask your child to return it in the trip box (in reception) by Monday 14<sup>th</sup> December so we know if the students should be here or not.**

If students are remaining in school until 3.25pm they must go to the main hall at 2.25pm where we will take a register.

Sorry for any inconvenience this may cause you but it is totally out of our control.

Kind regards

Mr N Wills  
Deputy Headteacher

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Student Name.....Form.....Bus.....

	WILL BE COLLECTED FROM SCHOOL AT 2.25PM OR ALLOWED TO MAKE THEIR OWN WAY HOME
	WILL REMAIN IN SCHOOL UNTIL THE BUS LEAVES AT 3.25PM

Please tick as appropriate