

## Assistance Request

Contact Details	
Teachers Name:	
Department:	
Telephone Number:	
Email address:	
Type of support Requested: Raising Funds for department/equipment	
Labour for events	
Release of funds for trips etc	
When do you require this help?	/ /
Would the department like to attend a meeting?	
If a fund request how much is the department looking for?	£
How many children will benefit?	
Please provide further details of how the funds will be allocated?	
L How many helpers are required?	

When is the event taking place?	
What help you you require?	

Thank you for completing the form please email to PTFA@sprngwoodhighschool.co.uk and it will be discussed at the next meeting If the department would like to attend please indicate on the form and an email will be sent with the next meeting date.