

## **Springwood High School PTFA Meeting Minutes**

**Wednesday 8<sup>th</sup> January 2025 - 5.30pm**

***Present: Fez Williams, Richard Thompson, Emma Norris, Geoff Martin, Rachel Curtis, Gemma Burt***

**1. Apologies**

Jody Bunting, Suzi Ludgater-Pimlott, Laura Farr

**2. To approve the minutes from 13<sup>th</sup> November 2024**

The minutes were agreed by the committee.

**3. Matters Arising from the Previous Minutes**

None

**4. Items for Discussion/Planning**

***Feedback from previous events – Christmas Fayre 2024***

As Laura held the main organising role for this event, this will be discussed at the next meeting she is able to attend. Emma and Fez have written thankyou letters to all businesses who donated prizes for the event and are in the process of distributing these.

**5. Finance Report**

Geoff has a meeting with Charley soon for a final handover of the accounts.  
£1,200 was raised from the Christmas Fayre.

**6. Future Events**

***24<sup>th</sup> January 2025 – Quiz Night***

Fez reported that providing a meal – eg sausage and chips for this event is proving to be difficult and expensive. It was agreed that we provide crisps/crackers and dips instead and promote as a 'Quiz and Dips' night. Teams of up to 8 people, £3 each, start at 7.00pm. Emma will finalise the poster, advertise on Facebook, Richard to communicate to parents via BromCom and Fez will share on the NextDoor app. Geoff will create an event on Ticketsource for those wishing to pre-book and it was agreed that we will welcome walk-ins on the night. Rachel and Fez will purchase the food.

***28<sup>th</sup>/29<sup>th</sup> January 2025 – Refreshments for the interval of Joseph production***

Availability will be confirmed for this via WhatsApp group.

- The date for the **Year 7 Valentines Disco** needs to be changed due to a clash of venue.

ACTION: Fez, Richard to confirm. Emma will then create a poster. Rachel to buy glowsticks.

***- Year 11 Bingo – 28<sup>th</sup> February 2025***

It was agreed that we should play more games on the night, as 10 is not enough and the evening is over too soon. We have stocks of 5 page books, so it was agreed to play 1 line, 2

lines and a full house on each page to play 15 games in total. Cost to play £7 per book. The cash flyer will also be played on 3 games.

#### **7. *Any Other Business***

SHS are submitting another CIL application to the Borough Council for retractable seating in the PHH. This would increase seating capacity to 330. A match fund amount has been requested from the PTFA of £13,000. In principle the PTFA agreed they would like to contribute this amount to the CIL application, however, Geoff needs to meet with Charley first to see exactly how much is in the accounts. It was accepted that the number of fundraising events would need to be increased to be able to fundraise this amount and other funding opportunities investigated. It was noted that £7,000 has already been committed for the first CIL application for lighting upgrade.

The meeting finished at 6.45pm

#### ***Date of next meeting***

Wednesday 26<sup>th</sup> February 2025 – 5pm