

Dear Year 8 Parent/Guardian

We are making available for all students in years 7 to 10 a combination of pre-recorded and live lessons for the next four weeks of term. These lessons should complement the work currently being set for students via Show My Homework and provide opportunities for students to access help and advice directly from teachers. Different subjects are delivering slightly differently depending on their subject and their circumstances but all of these lessons will be accessed through Google Classrooms which is part of the GSuite that also incorporates your child's school email account.

I have enclosed instructions to guide your child through the process of accessing Google Classrooms and how to get into a live lesson. Please go through these with your child to ensure they know how to do this. Please be aware that if a student tries to access a live lesson when the teacher is not present, they will get an error message. If they are trying this at the correct time according to their timetable, please encourage them to give it a few minutes and try again; it could be technical difficulties that the teacher is trying to resolve causing a delay in the start of the lesson.

I have also enclosed a timetable for your child's lessons. I appreciate, for families with more than one child at Springwood, there are going to be times when the demand for a computer will cause problems. There was no easy way around this, so we have restricted the number of timetabled lessons to 3 hours a day and we will endeavour to make the lessons and other resources available to view afterwards. This does mean that if you do have more than one child requiring internet access, or access to a computer, there is an opportunity for some negotiation and compromise between them.

The lessons will be a combination of pre-recorded lessons with live support available – either through the Google Classroom chat function or an email 'helpline' that will be responded to within that hour or a live lesson. I am sure you are aware that this is all very new to a lot of our teachers and they are trying their best. We appreciate your patience and understanding during this time.

If you have any questions, please email me at [s.aviss@springwoodhighschool.co.uk](mailto:s.aviss@springwoodhighschool.co.uk) and I will do my best to answer your question or pass it on to someone who can.

Yours faithfully

Sally Avis

Deputy Headteacher