



STUDENT AND SIXTH FORM AGREEMENT

Name:

Tutor Group:

Student and Sixth Form Agreement

Attendance

There is a correlation between attendance and achievement. Missing lessons and using study periods in an unproductive manner is detrimental to your achievement. We will refer to your attendance in any reference that we write for you, so it is important that you establish good habits early in Year 12.

Students will be given the opportunity to apply for 'Home Study.' This is dependent on the progress made towards targets and positive ATLS. Year 12 students will be allowed to apply for Home Study following the Initial Assessment in October.

Our expectations:

- all students will strive to achieve 100% attendance and 100% punctuality to all lessons and study periods;
- all students will sign in between 8.35am and 8.50am for the morning session and between 1.10pm and 1.25pm, unless they have been granted home study privileges;
- students may leave site at lunch time. All students should return between 1.10pm and 1.25pm;
- no holidays should be taken during term time.

Behaviour

Our expectations:

- students are expected to be well mannered in their dealings with one another and staff, whether they be teachers, administrative staff, caterers, or guests of the school.
- students are expected to model appropriate behaviour for students in the main school.
- students are expected to co-operate with both their peers and staff;

Target Grades and Attitude to Learning

A poor work ethic coupled with poor attendance is the biggest barrier to achievement. Any student who receives an ATL of 3 or 4 in one or more subjects will be closely monitored and may be expected to undertake additional Directed Study Time.

Our expectations:

- students are expected to maintain a strong work ethic throughout their course of study;

- students are expected to endeavour to meet and surpass their minimum target grades (TMGs). However, target grades should not be viewed as 'a lid' on aspirations. Rather, they should be viewed as a minimum expectation;
- students are expected to prepare fully for all formal assessments and PPEs throughout the year
- students are expected to engage in additional work outside the classroom, whether that be the review and consolidation of learning; the completion of tasks set by their teachers, or wider, super-curricular learning.

Form Time, One to One Tutor Time and Assemblies

Form time activities provide an opportunity to reflect on your career pathway and help you to prepare for the world of work. One to one Tutor Time is an opportunity to raise any issues you may have, ask questions and check your progress on Unifrog.

Our expectations:

- attendance at Form Time, One to One Tutor Time, Year Quiz and Year Group Assembly is compulsory;
- students who are not scheduled to attend an assembly, form time, or one to one tutor time should use that time for private study, volunteer work and to update Unifrog.

Work Experience, Voluntary Work and Enrichment.

Work Experience is compulsory in Year 12. You are strongly encouraged to source your own work experience; however, we may be able to support you in your search for appropriate provision. Work experience should be arranged to take place during study periods or free time only (no lessons should be missed). We are aware that opportunities for work experience may be scarce in the current climate and that students may need additional support.

In addition to this, you will be expected to engage fully in our Enrichment programme. You must undertake one timetabled enrichment activity in year 12. You should also attend at least three lectures on Wednesday afternoons in year 12 and update your Unifrog account accordingly. You will also have the opportunity to undertake a student leadership role within the school. This might involve mentoring lower school students, working within faculties, supporting a lower school form, or running extra-curricular activities for younger pupils. All of the opportunities listed above will enable you to develop important skills and may be referred to in your applications for university, apprenticeship or employment.

Our expectations

students are expected to actively pursue work experience opportunities;

students on work experience are expected to conduct themselves in a mature and professional manner which reflects well on both them and the school;

students are expected to engage with the school Enrichment programme – engaging fully in lessons and maintaining full attendance.

Dress Code and Safeguarding Policy

Smart dress sends a positive message to students, teachers and the community. Sixth Form is your full time job, and all professional jobs have a dress code. By dressing in a professional manner, you are preparing yourself mentally for work.

- all students are required to wear an ID badge to comply with the school's safeguarding policy;

All students who forget their lanyard will be required to wear temporary ID;

- all students are required to dress appropriately and in keeping with the dress code. The Sixth Form Team will may request that students leave the site and return dressed according to the Sixth Form Dress Code if necessary;

- all students who hold a driving license and who wish to drive to school must apply for parking registration.

By signing below, you are hereby agreeing to the terms outlined in this Student Agreement

PRINT NAME _____ SIGNATURE _____

DATE _____ TUTOR GROUP _____

Student and Sixth Form Agreement

This is what you can expect from the Sixth Form to facilitate your success:

Opportunities to engage with your form tutor, both in form groups and one to one. This allows you to build a positive relationship with your tutor, who will be writing your reference for UCAS or employers: this reference will be essential to your immediate future.

- Your tutor will monitor your attendance, academic progress, career preparations and wellbeing via a one to one mentoring session.
- Your tutor will help you to address any issues that you have at Sixth Form.
- High quality teaching and assessment.
- Ofsted believes that the quality of teaching and learning in this school is 'good', and we are pushing towards 'outstanding'. You can therefore expect to receive well-planned lessons that are delivered to a high standard, and class or homework that is assessed regularly and offers 'Next Steps' to tell you what to do to improve.
- If you have concerns about the quality of teaching and assessment in the Sixth Form, we encourage you to report this to the Sixth Form Team.
- Regular reporting and monitoring.
- Reports give you a prediction as to what you are expected to get at the end of Year 12 or Year 13 should you continue working the way that you are. Reports are fine graded to allow you to see how secure you are within a particular grade and how close you are to the next grade.
- Intervention will be implemented to support anyone who is underachieving, this is to help you make progress.
- Guidance with regard to post-18 options.
- We hold a number of events throughout the year that will assist you in making informed choices regarding your future. We will ensure that every student is supported in achieving their chosen pathway.
- The Study Area is home to approximately 100 computers. This is a quiet area that should be used in such a way that it allows for productive work. The Social Area is an additional work space that is more appropriate for pair or group study. A Wi-Fi connection is available. These areas are exclusively yours.

- Other spaces - the LRC, the canteen, free classrooms, etc. - are yours to use in conjunction with the rest of the school.
- A Sixth Form Council - one representative from each tutor group will sit on the council. This is to ensure that you are represented and listened to, and that you are assisting in the on-going development of the Sixth Form.
- Clear and regular communication between you, your parents and us.
- Parental involvement is key to success.
- You will be regularly mentored and parents will be informed of these conversations.
- You and your parents will be invited to attend various meetings and progress evenings across the year.
- We encourage parents to get in contact should they have any concerns about you.
- Various events throughout the year.
- We will put on some social occasions - for example, a Christmas party, a celebration day, a leaver's prom - to give you the opportunity to unwind.
- Safeguarding
- All safeguarding policies will be followed; including liaising with the school's safeguarding team, to ensure that students are safe. All safeguarding concerns will be forwarded to the relevant school personnel by the sixth form team

We will do our utmost to ensure that you receive the best possible experience during your two years in the Sixth Form.



Mr L. Rawling
Head of Sixth Form (Year 12)



Mrs J Cuss
Head of Sixth Form (Year 13)

Please note that this agreement will be kept on file until you leave Sixth Form.