



Springwood

High School

WELCOME!

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WELCOME TO SPRINGWOOD HIGH SCHOOL

Introduction

From the Executive Headteacher: Mr Johnson

It is my privilege to introduce you to Springwood High School. The school has a long and proud history of serving the young people of King's Lynn and West Norfolk. We feel that the school has a unique ethos that provides a calm and caring learning environment that is focused on student achievement and engagement.

The School has a clear strategic vision for the future based around four key areas:-

Maximising Student Achievement

Ensuring that every student is engaged with the school

Ensuring our students have access to world class resources

Delivering outstanding teaching and learning

I trust that you will make the most of the opportunities that are available at Springwood High School

Mr A M Johnson

Executive Headteacher



June 2019

Dear Parent/Guardian

I am writing to advise you and your child about our “Taster Days” which are taking place on **Tuesday 25th June** and **Wednesday 26th June 2019**. Children are to attend on both days wearing their current school uniform.

Children who will normally travel to Springwood on the school bus will be expected to travel on the bus on these days. Copies of the bus timetables are included in this booklet. If you need any further information please let us know.

Children should arrive at school by 8.45 am and the school day will end at 3.25pm. Sandwiches can be brought in for lunch or children can buy lunch in our canteen. Children who are entitled to free school meals will be catered for and can have a school meal or a school packed lunch with their daily allowance.

There will be a presentation to parents on the evening of Wednesday 26th June in the Peter Hopkins Hall (through reception). During this, you will be introduced to meet key members of staff, including the Head of Year 7 and the Year 7 Pastoral Manager.

Due to the large intake, we are unable to accommodate children at this evening – so parents only please. Houses will meet at the following, appointed times:-

Blickling, Oxburgh and Holkham	6.00pm
Felbrigg and Sandringham	7.00pm

We hope that this year’s Taster Days will prove to be as successful as those held here previously. If you have any concerns please do not hesitate to contact the school.

Yours faithfully

Mrs S Aviss

SCHOOL TERMS & HOLIDAYS 2019 - 2020

TERM	OPENING DATE	CLOSING DATE
Autumn 1 st half term	Wednesday 4 th September 2019*	Thursday 17 th October 2019
Autumn 2 nd half term	Monday 28 th October 2019	Friday 20 th December 2019
Spring 1 st half term**	Monday 6 th January 2020	Friday 14 th February 2020
Spring 2 nd half term	Monday 24 th February 2020	Thursday 2 nd April 2020
Summer 1 st half term	Monday 20 th April 2020	Friday 22 nd May 2020
Summer 2 nd half term	Monday 1 st June 2020	Friday 17 th July 2020
* Year 7 and 12 pupils start, Years 8-11 start on Thursday 5 th September 2019		
Training days: Monday 2nd September, Tuesday 3rd September, Friday 18th October, Wednesday 22nd January, Friday 3rd April.		
**please note the training within this half term on Wednesday 22nd January 2020		
MAY DAY CLOSURE – FRIDAY 8th MAY 2020		

THE SCHOOL DAY

08.50 – 09.15	Tutor Time
09.15 – 10.15	Lesson 1
10.15 – 11.15	Lesson 2
11.15 – 11.35	Morning Break
11.35 – 12.35	Lesson 3
12.35 – 13.25	Lunchtime
13.25 – 14.25	Lesson 4
14.25 – 15.25	Lesson 5

SPRINGWOOD HIGH SCHOOL ACADEMY

UNIFORM & SPORTS KIT

Items marked * can only be bought from the school

****For girls starting Year 7 in September 2019 wishing to wear trousers, they must be SHS trousers purchased from the school shop**

<u>BOYS</u>	<u>GIRLS</u>
<p>Blazer*</p> <p>White, stiff collar school shirt</p> <p>House colour school tie*</p> <p>Plain black full length tailored trousers</p> <p>Black socks</p> <p>School jumper*</p> <p>Plain black shoes (no boots or black trainers)</p> <p><i>Optional Shower proof school coat*or</i> Plain outdoor coat (no logos or other markings)</p> <p>PE KIT</p> <p>White Logo T-shirt*</p> <p>Black Shorts</p> <p>Purple Socks*</p> <p><i>House colour rugby shirt*</i></p> <p>Optional Black Track Suit</p>	<p>Blazer*</p> <p>White, stiff collar school shirt</p> <p>House colour school tie*</p> <p>School trousers* compulsory for new Year 7 2019 intake only</p> <p>Black socks</p> <p>or</p> <p>School skirt* worn with plain black tights</p> <p>School jumper*</p> <p>Plain black shoes (no boots, black trainers, stilettos, ballet pumps, sling backs or toeless)</p> <p><i>Optional Shower proof school coat*or</i> Plain outdoor coat (no logos or other markings)</p> <p>PE KIT</p> <p>White logo T-shirt*</p> <p>Black Shorts</p> <p>Purple Socks*</p> <p><i>House colour rugby shirt*</i></p> <p>Optional Black Track Suit</p>

Please note: if an outdoor coat is worn, it must be worn over the blazer – not in place of the blazer, and the coat must be long enough to cover the blazer properly. If you have any doubt about the suitability of any item of uniform or footwear we recommend that you contact your year office prior to purchase.

Please see website for all Springwood Shop information

SPRINGWOOD BUS TIMETABLES 2019

Contractor ref: EG/30503/7	Bus 1	
Gayton Thorpe, Phone Box	800	1605
Gayton, opp The Crown	804	1601
Gayton, Lynn Rd / Winch Rd	806	1559
Gayton, Lynn Rd / Whitehouse Service Station	808	1557
Ashwicken, outside 82 Gayton Road	811	1554
Ashwicken, Pott Row Turn	812	1553
Ashwicken, East Winch Road	813	1552
Springwood High School, Bus Loop	840	1535

CONNECTS WITH BUS 2		
Contractor ref: WNC/29642/6		
Hillington Congham Roydon, Station Road Bus Shelter		750
Connects With Bus 2 To Springwood At Roydon, Station Rd Bus Shelter		

Contractor ref: EG/30504/7	Bus 2	
Flitcham, Church Lane near the Old Bell	755	1615
Hillington, A148 Ffolkes Arms	800	1610
Roydon, Station Road Bus Shelter	805	1605
Grimston, Chapel Rd/ Chequers Rd junction	808	1602
Pott Row, Primary School	810	1600
Pott Row, Ashwicken Road	812	1558
Pott Row, Leziat Drove, Gaywood River	815	1555
Springwood High School, Bus Loop	835	1535

Contractor ref: EG/30505/7	Bus 4	
Grimston, Clock	800	1605
Grimston, Lynn Road opp Congham Hall	802	1603
Roydon, Lynn Road Three Horseshoes	803	1602
Roydon Crossroads	804	1601
Roydon, Chequers Road	805	1600
Pott Row, Primary School	806	1559
Pott Row, Vong Lane Junction	807	1558
Grimston, opp Church Close	809	1556
Gayton, Winch Road bus shelter	816	1549
Ashwicken, Church Lane	819	1546
Springwood High School, Bus Loop	840	1535

Contractor ref: CO/32004/8	Bus 48C	
East Winch, Wilson Drive	805	1605
Ashwicken, Church Lane	808	1602
Ashwicken School	811	1559
Leziate Council Houses	812	1558
Leziate Phone Box	815	1555
Leziate, Holt House Lane	817	1553
Bawsey, Bus Shelter	823	1547
Bawsey, B1145 Innisfree Caravan Park	827	1543
Bawsey, B1145 / opp Church Farm (before Crem)	830	1540
Springwood High School, Bus Loop	840	1535

Contractor ref: WNC/31719/8	413	
Wolferton, Old Rail Station	758	1611
Sandringham, Anmer Turn	804	1605
West Newton, Bus Shelter	807	1602
Castle Rising, opposite Tearooms	814	1555
North Wootton, Green	818	1551
Wootton Road, Deers Leap	823	1547
Gaywood, Opp White Horse	830	1542
Springwood High School, Bus Loop	835	1535

School bus routes online map

<http://schooltravel.norfolk.gov.uk/schoolbustimes/>

The link will take you to the online school timetable map for parents to view routes and times. Parents are encouraged to check this before students start back in September even if they are on the same bus as times may have altered slightly).

CHILD PROTECTION POLICY

At Springwood High School we are committed to promoting the health & welfare of all pupils and making sure that every child has the chance to fulfil their potential. We have a Child Protection Policy which means that we are required by law to follow certain procedures if we feel that one of our pupils is at risk from neglect or abuse.

There is always someone in school who will be able to listen to your child and offer advice and a member of staff who is well trained in dealing with Child Protection matters. However, we cannot always keep things confidential as the procedures we have to follow state that we sometimes have to pass on information.



Protecting **children** is
EVERYBODY'S
BUSINESS

PEOPLE WHO WILL HELP YOUR CHILD

All the teachers & support staff in the school will help your child: tell them not to be afraid to ask.

Your Head of Year, Year Manager & Form Tutor are good people to turn to with any questions or uncertainties. Mr Johnson is our Executive Headteacher.

Mrs Bunting is our SENCO. This means Special Educational Needs Coordinator. She has a team of teaching assistants who go into lessons to help pupils who have difficulties at school.

ATTENDANCE AND THE LAW

ATTENDANCE AT SCHOOL AND ISSUING OF PENALTY NOTICES

The Government's priority is to ensure that every child attends school regularly and where attendance is deemed to be unsatisfactory, that it is addressed promptly. There is clear evidence that any absence can and will have an impact on attainment. It is therefore important that schools maintain good attendance levels and that parents support this by ensuring their children attend school regularly.

This is a reminder regarding the law that requires all parents/guardians to ensure that their child attends school regularly. As of October 2015 Springwood High School and the Local Authority introduced issuing warnings and Penalty Notices.

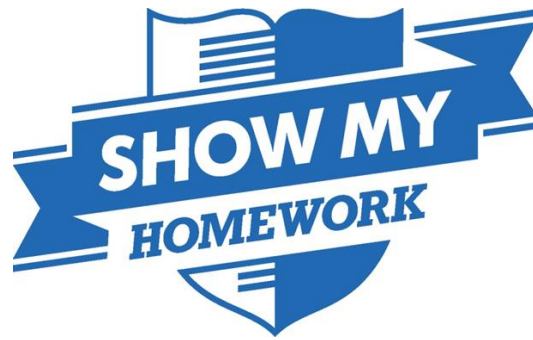
The Local Authority operates a system where any pupil will meet the criteria for legal intervention where they have:

- 85% attendance or less, with a least 15% unauthorised absence over a 6 week period: or
- Below 90% attendance within a 12 week period where some absences are due to unauthorised term time holiday absence.

Any pupil in Springwood High School who meets either criterion, will be referred to the Local Authority for action to be considered. Whilst parents/guardians can provide explanations for absences, it is at the schools discretion as to whether this absence will be authorised or unauthorised. Medical evidence will also be requested to support absences.

If a Fixed Penalty Notice is issued it is a fine of £60 per parent per child which must be paid in one payment in 21 days. If unpaid a further notice for £60 per parent per child is issued, both individual invoices would then have to be paid making a total payment of £120 in 28days. You should be aware that failure to pay the total amount within the timescale will result in legal action being taken.

Our aim is to ensure that our pupils receive the most from their education and I hope we can count on your support in this matter.



Show My Homework is an online facility used at Springwood High School to record and monitor homework. It allows all pupils and parents to view the homework set by all subject teachers. With a unique login pupils can look at their own diary which will help them to focus on what homework they need to complete. The diary can be found at:

<https://springwoodhigh.showmyhomework.co.uk>

It has been proven that homework contributes to increased attainment. It allows learners to practise key skills or extend their knowledge outside the classroom. The diary will also allow parents to support this process by working with their child to manage their homework load and ensure it is completed to the best of their ability.;

You and your child will receive login details at the beginning of term in September. If you or your child experience any problems accessing the site please let your Year Manager know.