

MINUTES of the meeting of the PTFA Association of Springwood High School held on Tuesday 5th June 2018 at 18.00pm.

PRESENT (those who signed in):	<u>Parents</u> Angie Kirkham – Chair Hayley Webb – Vice Chair Louise Paffett – Treasurer Sam Cullen - Asst Treasurer Jenine Samways - Secretary	<u>Parents</u> Karen King Julie Woodhouse Jemma Engledow Vicki Boulding	<u>Teachers</u> Sally Aviss Jaye Craig Daniel Hobbs
APOLOGIES:	Peter Strudwick, Bernie		

	ACTION
<p>1. Minutes of the Last Meeting held on 21/02/2018</p> <p>Minutes were circulated after last meeting and were found to be a true representation of the last meeting apart from the meeting date which was sent as a tester.</p>	ALL
<p>2. Treasures Report:</p> <p>Current Funds: Control - £230.00 General - £2723.70 Australia - £9,460.41 Kinetic - £3,575.00 Concert - £17,065.14</p> <p>A decision still needs to be made as to whether a £40 refund per child who attended the Australia trip is to be refunded out of the £1253.00 Some refunds have been made and a letter has been sent</p> <p>Accountant's bill been paid and divided by the percentage of funds in the relevant accounts as per last year</p> <p>Louise will be stepping down from treasurer and Sam Cullen has been nominated to take up the post from July 2018 with Jemma Engledow as vice treasurer</p>	ALL
<p>3. Updates from previous Meetings:</p> <ul style="list-style-type: none"> • CONCERT FEEDBACK – No feedback has been given on the music for youth • CONSTITUTION FEEDBACK – Great News this has been agreed and amendments made so the PTFA can continue until the end of the year. Will need to be discussed & agreed at the AGM for the following year (should be a very simple process from now on onwards) • SECONDHAND UNIFORM AND APPLE JUICE – EXPIRES NOV 2018 – Jenine needs to make contact with the catering manager Mark Johnson to discuss the possibility of selling the apple juice to the catering department • PROJECTS AND WISH LIST– had some wonderful requests for funding several assistant request forms were presented to the meeting by Ms Aviss. 	<p>All</p> <p>Jen</p>

<p>Stephanie Beech has requested assistance for 8 digital cameras at £70 - £90 each. The PTFA have agreed to purchase two as a starting point. It was suggested that a Lincs fashion show might be arranged to help with this fund raising project. We also had a requests from Ms Markwell from the design and technology department for a sublimation printer £1740.00 and Mr Everson from the art department for an etching press £700.00 It was agreed that these projects will require addition fund raising due to the requested amounts so we are looking into arranging a James Bond evening in November to help raise the funds required. I also received an email request from Craig Ward (pupil) for funding support to enable the junior mock trial students attend the national finals at Birmingham but the committee was informed that corporate sponsorship has been flooding in and they have exceeded their target - the committee wishes them all the best in Birmingham</p> <ul style="list-style-type: none"> • SCHOOL WEBSITE –the website has been updated and a permanent page in the school newsletter. We now have contact details for position holding members and Hayley Webb has offered to have her mobile number advertised as an alternative contact number • CONCERT DATES– No Concert dates have been forwarded on to the committee • PARENTS EVENING DATES - The following dates are for the new year 6 parents interviews – Tuesday 12th June 3.45- 5.30 Wednesday 13th June 3.45- 5.30 Tuesday 19th June 3.45 – 5.30 Wednesday 20th June 3.45-5.30 Thursday 21st June 3.34-5.30 Two people required on each afternoon if possible Wednesday 27th PTFA Refreshment Bar – anyone around to help that evening? Please email me if you are able to help on any of the above dates. It was also mentioned that the PTFA bar might be required for the KS3 evening at St Nicks on the 11th July waiting for confirmation of this event. • The Chairperson (Angie) and I are having regular meetings with Mr Johnson to keep him informed of the progress and success of our meetings. It's a great help as previously in the past we have had meeting were decisions could not be made due to not having senior management to oversee it. It has become more proactive and productive 	<p>Ms Beech</p> <p>ALL</p> <p>ALL</p> <p>Mr Strudwick</p> <p>ALL</p> <p>Miss Craig</p> <p>ALL</p>
<p>AOB</p> <ul style="list-style-type: none"> • INTERNAL TRADING – Internal trading for catering for concerts and evets has been agreed (Mr Johnson) Jenine just needs to set up meetings with the relevant heads of departments Especially for the catering of the Bond evening. • DONATIONS: Mr Hobbs and Miss Craig attended the meeting to ask for some funding for Springfest. The committee agreed to fund £500 towards some inflatable bits and bobs for the 	<p>Jen</p> <p>ALL</p>

<p>afternoon as a lot of hard work has already gone into fundraising for this event. The committee has suggested carrying out fund raising on a yearly basis to help this annual event. We have also donated our popcorn machine and candy floss machine for the afternoon FOC. Well done to the Springfest team</p> <ul style="list-style-type: none"> • GIVING MACHINE to go on the website as a link (carried on from last meeting sorry) • FUTURE FUND RAISING – Lincs Fashion show – TBC Year 6/7 school disco - confirmed and booked for Friday 12th October 7pm till 9pm Helpers from 6.30pm James Bond Evening – provisionally booked for Friday 9th November main hall but timings are difficult as only have hall till 10.30pm (to be discussed with Mr Johnson and next PTFA meeting) • TREASURER – Louise has been the Treasurer now for the past three years and I am lead to believe it was a temporary position until someone came forward, (like most of the positions) Louise has now decided that due to work commitments she is unable to carry on the post and I am delighted to say that we welcome Sam Cullen who volunteered for the position. The committee will be sorry to see Louise go and wish her all the very best. 	
<p>Date of Next Meeting</p> <p>Tuesday 11th September 2018, 18.00pm.Room O11</p> <p>Please email any agenda items to: ptfa@springwoodhighschool.co.uk</p>	
<p>There being no further business, the meeting closed at 19.50pm.</p>	

