

MINUTES of the meeting of the PTFA Association of Springwood High School held on Wednesday 21st February 2018 at 18.30pm.

PRESENT (those who signed in):	<u>Parents</u> Angie Kirkham – Chair Hayley Webb – Vice Chair Louise Paffett – Treasurer Sam Cullen - Asst Treasurer Jenine Samways - Secretary	<u>Parents</u> Karen King	<u>Teachers</u>
APOLOGIES:	Julie Woodhouse, Andy Johnson, Nick Wills, Mandy Parker, Jess Cuss, Peter Strudwick, Jemma Engledow		

	ACTION
<p>1. Minutes of the Last Meeting held on 01/11/2017 These had been circulated prior to the meeting via email and the treasurer highlighted that the accruals accounts had not been mentioned So the total funds with accruals made for the final figures with regards to the AGM are as follows: General; £1882.70 Ghana: £557.00 Australia: £9488.21 Kinetic: £3556.77 Concert: £14363.72</p>	ALL
<p>2. Treasures Report:</p> <p>Current Funds: General - £2721.07 Ghana - £0.00 Australia - £9,544.21 Kinetic - £3,959.67 Concert - £17,277.87</p> <p>As agreed in the previous meeting Ghana account has been closed and funds transferred to the general account as the Ghana trip is no longer taking place</p> <p>A decision still needs to be made as to whether a £40 refund per child who attended the Australia trip is to be refunded out of the £1253.00</p> <p>Accounts are with Mr Johnson ready to be signed off for the year ending which ends on the 31st July This has been confirmed by the Accountants as Louise queried the end of year</p>	<p>ALL</p> <p>Mr Bliss/ Mr Johnson</p> <p>Mr Johnson</p>
<p>3. Updates from previous Meetings:</p> <ul style="list-style-type: none"> • CONCERT FEEDBACK - Christmas was a great concert £145.00 went to the general fund for Mulled wine and mince pies etc. It was discussed that all refreshments went into the general fund as the concert fund take ticket sales which amounted to £650.50 is credited to the concert fund. • CONSTITUTION FEEDBACK - Nothing has moved on the constitution and if it is not agreed then the PTFA cannot continue. The trusts constitution is not viable as we do not have enough active members the lack of staff attendance we are unable to make any decisions within our meetings so as it stands 	<p>Mr Strudwick/ Mr Johnson</p> <p>Trust</p>

<p>any decisions are null and void and without out enough active members</p> <p>For example the trusts constitution states:</p> <p>6ii – At least 6 representatives of Parents elected at the AGM (we do not have six)</p> <p>6iii – 2 active staff members –(we do not have staff support)</p> <p>18 Special General Meetings maybe called at the written request of a minimum of 10 members (we do not have ten active members)</p> <ul style="list-style-type: none"> • SECONDHAND UNIFORM AND APPLE JUICE – EXPIRES NOV 2018 The members who attend the meeting did not want to attend the options evening on the 22nd Feb or the spring concert 22nd March to try and sell the second hand uniform or apple juice • PROJECTS AND WISH LIST– we still do not have a large project or fundraiser underway but we did get a few requests for funding. Due to the lack of staff members we were unable to agree any funding requests. It was suggested that if teachers requested finding that it would be nice to see them attend the meeting to explain what it was going towards. • SCHOOL WEBSITE – The website page is very poor in fact it was mentioned that the whole school website was not very user friendly and requires updating. The PTFA page is a link to the minutes but the next meeting is not promoted on the events page neither is the second hand uniform or apple juice. • CONCERT DATES– there are two concerts Friday 16th march spring concert held at school no one volunteered as yet and Sunday 18th March Music for Youth. This is a full day of music for outside visiting schools again no one yet as volunteered to help. The help is usually divided up into timeslots • DONATIONS -The PTFA donated ten boxes of Malteser’s to each year group at Christmas to be given to the most improving children nothing was mentioned on the school website and no photographs were taken of the children being rewarded for their achievements. 	<p>ALL</p> <p>ALL</p>
<p>AOB</p> <ul style="list-style-type: none"> • INTERNAL TRADING – Jenine suggested that instead of going to Tesco and purchasing lunch for the judges for the Music for Youth could we start trading with different departments of the school. For example the home tech department would make the lunch for the Judges and staff and the PTFA would pay then out of the PTFA for the service. This in turn will help them in replenishing their budget. Jenine also mentioned that perhaps they would like to make cakes for us to sell at the concert which again will help generate funds for their department I don't know if this is something that the school would consider but I know creations Hair and beauty hold public evenings to help bring in income. (For your information they now have a face book page) 	

<ul style="list-style-type: none"> • SIXTH FORM, MATHS & ENGLISH REQUESTS Unfortunately due to no staff at the meeting we were unable to agree to help support the requests. There is a funding request form that can be sent out to the teachers which will help us understand how much is required, how many children will benefit and a brief over view of the request. It was suggested and mentioned above that perhaps the member of staff would like to attend and discuss the request with the committee. • GIVING MACHINE Julie Woodhouse has mentioned the Giving Machine which is a icon that you click on when purchasing items through the internet and I believe that a percentage is given to the school. It is meant to be very easy to complete but again we were unable to make a decision about placing a link on the website and promoting it with school 	
<p>Date of Next Meeting</p> <p>Tuesday 5th June 2018, 18.00pm.Room O11</p> <p>Please email any agenda items to: ptfa@springwoodhighschool.co.uk</p>	
<p>There being no further business, the meeting closed at 19.50pm.</p>	