



**STUDENT AND SIXTH FORM AGREEMENT**



### **Student and Sixth Form Agreement**

This is what we expect of you in order to ensure that you develop and succeed in this Sixth Form:

**100% attendance and 100% punctuality to all lessons and study periods; sign in between 8.40 and 9am when there is no Period 1 timetabled and between 1.15 and 1.30 when there is no Period 4 timetabled.**

- There is a really positive correlation between attendance and achievement. Missing lessons and using study periods in an unproductive manner will be detrimental to your achievement.
- The Sixth Form attendance policy is displayed in all form rooms.
- In some cases, Year 13 students will be given the opportunity to apply for 'Home Study': this is dependent upon predicted grades against targets and AtLs. No Year 13 student will be in a position to apply for Home Study until after Christmas.
- We will refer to your attendance in any reference that we do for you, so it is important that you establish good habits early in Year 12.

**High levels of respect for yourselves and everyone that you come into contact with in the Sixth Form and on the school site.**

- You must think highly of yourself in order to achieve. Demonstrating respect towards others helps us to develop morally and socially. Sixth Formers should set a positive example to students in the main school; co-operate with one another; and respect the fact that all members of staff are doing their utmost to ensure that you fulfil your potential.
- **Anyone who is guilty of showing a lack of respect will be dealt with accordingly by the Director of Sixth Form.**

**High Levels of Achievement.**

- All students have Target Minimum Grades which they should endeavour to meet and surpass; TMGs should be viewed as a lever, not a lid. We use a fine grading system that indicates how secure you are within a particular grade. 'Next Steps Advice Cards' which outline key targets will be provided to students who are two grades below their TMG in any subject. You will need to show evidence of acting upon this advice.
- **Students who are given a card are expected to spend a proportion of their study periods in the Study Area addressing their next steps until the next reporting session: you will be registered by the Sixth Form House Manager.**
- **Students who fail to register during study periods or show evidence of acting upon their next steps by the next reporting session will also spend 1 hour after school every week working to rectify their underachievement.**

### **A strong work ethic.**

- A poor work ethic, alongside poor attendance, is the biggest barrier to achievement. Nobody has forced you to stay here at Sixth Form: it is your choice, and therefore we are within our rights to expect you to work hard.
- **Any student who receives an AtL of 3 or 4 in one or more subjects will be monitored for a period of 2 weeks; if no improvement is seen, then the student will spend 1 hour after school every week working on the subject(s) for which they received an AtL of 3 or 4 until the next reporting session.**

### **Make good use of study periods.**

- These are not 'free' periods. It is suggested that for every hour spent in the classroom, there should be an additional hour of independent study outside of the classroom. We expect to see all students working hard during these periods.

### **Undertake a voluntary activity throughout Year 12.**

- You are role models within both the school and the local communities, and your input into other activities has a positive effect on others. Furthermore, the selflessness, diligence and commitment required to regularly undertake voluntary work will develop you as a person, and will be alluded to in future references for university or employment: admissions tutors and employers are keen to see diversity and a willingness to take on extra duties, particularly those that benefit others.

### **Achieve at least a Grade C in GCSE English and Maths.**

- These qualifications are required by all universities and any reputable employer.
- **Where a student has not achieved these grades in Year 11, they will be expected to attend any timetabled re-sit classes in Year 12. If re-sit classes are not viable, then the student must attend after school revision classes (see relevant Faculties).**

### **No holidays to be taken during term time.**

- Being away from school negatively impacts your attendance and, consequently, your achievement.
- **Any student who takes a holiday during term time will commit to a 1 hour after school study session in the Study Area for each day missed upon their return.**

### **Achieve a minimum of 3 Grade Ds in order to continue into Year 13.**

- There will be exams at the end of Year 12, if an AS exam is not in place. Students are expected to work hard for these exams. If 3 Ds or higher are not achieved the student will complete a resit of the exams in which they didn't get a D on the afternoon of A level results day. Students who do not attend the resit or do not get the required grade will not be permitted to return to year 13.
- **Should a student be allowed to continue a subject in which they got an E at AS level, the student will commit to a 1 hour after school study session in the Study Area every week.**

**Consistent adherence to our business dress code and safeguarding policy.**

- Business dress sends a positive message to students, teachers and the community. Sixth Form is your full time job, and all professional jobs have a dress code. By dressing in a professional manner, you are preparing yourself mentally for work.
- We require all Sixth Form students to wear an ID badge to comply with the school's safeguarding policy.
- **Should you be deemed to be dressed inappropriately, you will receive a verbal warning on the first occasion; should you flout the dress code again, you will be isolated for the rest of the day in the Study Area. Parents will be contacted if the dress code is persistently ignored.**
- **Should you forget your ID badge, you will be given a sticker to wear on the first occasion; any subsequent occasions, you will be sent home to get it.**

**Apply for a parking permit if driving into Sixth Form.**

- We have health and safety guidelines that stipulate that we keep a record of vehicles parked on site.

By signing below, you are hereby agreeing to the terms outlined.

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_ TUTOR GROUP \_\_\_\_\_



## **Student and Sixth Form Agreement**

This is what you can expect from the Sixth Form to facilitate your success:

### **Tutor time at 10.50.**

- This allows you to build a positive relationship with your tutor, who will be writing your reference for UCAS or employers: this reference will be essential to your immediate future.
- Your tutor will monitor your attendance and academic progress and appraise you following every reporting session.
- Your tutor will help you to address any issues that you have at Sixth Form.

### **High quality teaching and assessment.**

- Ofsted believes that the quality of teaching and learning in this school is 'good', and we are pushing towards 'outstanding'. You can therefore expect to receive well-planned lessons that are delivered to a high standard, and class or homework that is assessed regularly and offers 'Next Steps' to tell you what to do to improve.
- If you have concerns about the quality of teaching and assessment in the Sixth Form, we encourage you to report this to the Director of Sixth Form.

### **Regular reporting and monitoring.**

- Reports give you a prediction as to what you are expected to get at the end of Year 13 should you continue working the way that you are. Reports are fine graded to allow you to see how secure you are within a particular grade and how close you are to the next grade.
- Next Steps Advice Cards will be issued to anyone who is underachieving by 2 grades; this is to help you make progress.

### **Guidance with regard to post-18 options.**

- We hold a number of events throughout the year that will assist you in making informed choices regarding your future. We will ensure that every student is supported in achieving their chosen pathway.

### **Facilities and resources.**

- The Study Area is home to approximately 100 computers. This is a quiet area that should be used in such a way that it allows for productive work. The Social Area is an additional work space that is more appropriate for pair or group study. A Wi-Fi connection is available. These areas are exclusively yours.

- Other spaces—the LRC, the canteen, free classrooms, etc.—are yours to use in conjunction with the rest of the school.

#### **A Sixth Form Council.**

- One representative from each tutor group will sit on the council. This is to ensure that you are represented and listened to, and that you are assisting in the on-going development of the Sixth Form.

#### **Clear and regular communication between us, you and your parents.**

- Parental involvement is key to success.
- You will be appraised following each reporting cycle; the gist of the conversation that you have with your tutor will be recorded and emailed home via SIMS In-Touch.
- You and your parents will be invited to attend various meetings and progress evenings across the year.
- We encourage parents to get in contact should they have any concerns about you.

#### **Various events throughout the year.**

- We will put on some social occasions - for example, a Christmas party, a celebration day, a leaver's prom - to give you the opportunity to unwind.

We will do our utmost to ensure that you receive the best possible experience during your two years in the Sixth Form.



Mr G Pettitt  
Director of Sixth Form



Mrs J Cuss  
Assistant Director of Sixth Form

**Please note that this agreement will be kept on file until you leave Sixth Form.**