

**MINUTES** of the **A G M meeting** of the PTFA Association of Springwood High School held on 1<sup>st</sup> November 2017 at 6.30pm in O1

PRESENT (those who signed in):	<u>Parents</u> Jemma Engledow - Chairperson Jenine Samways – Secretary Louise Paffett – Treasurer Hayley Webb – Vice Treasurer	<u>Parents</u> Angie Kirkham Karen King Sam Cullan	<u>Teachers</u> Andrew Johnson Alun Bliss
APOLOGIES:	Julie Woodhouse, Vicky Boulding – Vice chair, Sally Beadle		

MEETING HELD IN 01 Due to original room being unavailable	ACTION
<p><b>1. Welcome Chairperson –</b></p> <p>Jemma welcomed everyone to the AGM and thanked them for coming.</p>	All
<p><b>2. Minutes of AGM 2016 –</b></p> <p>It was agreed that the PTFA has moved on quite considerably from its formation back at its first AGM in 2016</p>	All
<p><b>2a. Update of Constitution</b></p> <p>A constitution was presented to Andrew Johnson under the PTA constitution to present to the trustees. It was not agreed and the trustees want to continue with the existing constitution. The PTFA members would not agree to the trusts constitution on the following: The Management of the Association shall be vested in a committee consisting of :</p> <ul style="list-style-type: none"> <li>• <b>6b.</b> At least six representatives of Parents elected at the Annual General Meeting.</li> <li>• The PTFA in the past have not had six Parent members so <b>would like to propose</b> that could it be reduced to four parent members</li> <li>• <b>6c.</b> At least two members of staff</li> <li>• There has not always been staff attendance so the committee would <b>like to propose</b> that it is reduced to one teacher</li> <li>• <b>18.</b> special general meetings may be called at the written request of a minimum of ten members</li> <li>• The committee <b>would like to propose</b> that this is reduced to four members</li> </ul>	Trustees
<p><b>3. Report from Chairperson –</b></p> <p>Jemma mentioned the continued support and dedication of all members of the committee, at meetings and behind the scenes at the events, and reiterated that the PTFA could not continue without the support of its members and school.</p> <ul style="list-style-type: none"> <li>•The Year 7 Disco was a great success and is being held again in 2018</li> <li>•The Australia trip went off without a problem and managed to raise around £21,630 for the cost of the trip and additional expense.</li> </ul>	All

<p><b>3.1</b></p> <p><b>Treasures report of 2017</b></p> <p><b>General: £1,882.70</b>  <b>Australia: £30378.41</b>  <b>Kinetic: £3874.06</b>  <b>Concert: £15,297.22</b>  <b>Ghana £557.00</b></p> <ul style="list-style-type: none"> <li>• It was noted that the accounts had not been audited</li> <li>• Australia fund had £8235 in the account when the PTFA took over the fund in August 2015 this will be left in the account for students how would like to take the opportunity to come over from Australia for expenses. e.g. trip costs</li> <li>• It was discussed if £40 was going to be refunded back to the parents but this will need to be discussed with the sub-committee and reported back to the main committee to be minute as there is a credit £1253.91</li> <li>• The Ghana fund to be credited to the general fund as the trip is not taking place and the joules sale was carried out by the PTFA members</li> </ul>	<p>All</p> <p>Alun</p> <p>Alun</p> <p>Karen</p>
<p><b>3.2</b></p> <p><b>To appoint or re-appoint Committee Members:</b></p> <p>The Current committee members stood down and elections were made as follows:</p> <ul style="list-style-type: none"> <li>• Chairperson – Angie Kirkman appointed by Jemma and Jenine</li> <li>• Vice Chair - Hayley Webb was appointed by Angie and Jemma</li> <li>• Treasurer - Louise Paffett was Re-appointed by Hayley and Angie (Everyone)</li> <li>• Vice Treasurer – Sam Cullen appointed by Jemma and Karen</li> <li>• Secretary – Jenine Samways was re-appointed by Andy and Jemma (Everyone)</li> </ul>	<p>ALL</p>
<p><b>4.</b></p> <p>Mr Johnson wanted to reassure the committee that it will have the support and full commitment of the school  One meeting to be held every term as a committee and for Jenine and Angie to feed back to Mr Johnson with developments and suggestions so that he can engage with the teaching staff</p> <p><b>There being no further business for the AGM, the meeting closed at 19.10pm.</b></p>	<p>Jen/ Angie/Andy</p>

